

# Application for 2026-2027

Thank you for your interest in applying for a Reaching Out Grant through the Greenwich Alliance for Education. This is the portal to submit your proposal.

**THE SUBMISSION DEADLINE IS: MONDAY, FEBRUARY 23rd at 5pm.**

MISSION: In partnership with the Greenwich Public School System (GPS), Greenwich Alliance drives innovation, opportunity, and access in learning to empower all students to achieve academic, personal and professional success.

**We seek grant proposals generated by GPS educators, administrators, and staff.**

**Proposals should (1) foster educational success for under-resourced students and (2) be innovative programs and enrichment opportunities that elevate achievement for all students.**

Applicants are strongly encouraged to look at the grant history on the Alliance website [www.greenwichalliance.org](http://www.greenwichalliance.org) to gain an understanding of what types of grants have been awarded.

Julie Faryniarz, Executive Director, is available to answer questions and to discuss grant ideas and offer suggestions prior to an applicant writing a proposal – [julie@greenwichalliance.org](mailto:julie@greenwichalliance.org), 203-912-9543

**IMPORTANT:** Click [here](#) to download the complete application instructions.

We ask for your email below so that upon completion of this form and after clicking submit, you will receive a copy of your submission.

\*\* If you use Google Docs when uploading documents to the application, please be sure your settings are set to allow the documents to be shared and viewed \*\*

\*\* Please note that Google Forms has a 50,000-character limit on narrative responses\*\*

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\* Indicates required question

1. Email \*

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## SECTION I: Applicant Information

2. Name of the school(s) or program area requesting grant. \*

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3. Please include the full name, email, position, and phone number of the **lead person** applying for the grant.

*Please separate the information by commas.*

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4. Please include the full name, email, position, and phone number if there is a **second lead person** applying for the grant.

*Please separate the information by commas.*

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5. Please include the full name, email, position, and phone number if there is a **third lead person** applying for the grant.

*Please separate the information by commas.*

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6. Program Team - List the name(s) and role(s) of any other people who will be involve in the proposed program.

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7. Program Name \*

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8. Is this a grant request for a NEW program or a request to continue a program funded in 2025-2026?

*Mark only one oval.*

New Program

Previously Funded Program      *Skip to question 13*

**Program Description (NEW programs)**

9. What prompted or inspired you to apply for a Reaching Out Grant? Have any other colleagues, administrators or organizations also identified this need? If yes, who and why?

Feel free to include any research or scientific data supporting your program idea.

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10. Please provide an executive summary of the proposed program including:

- Overarching goal(s) of the program
  - Overview of activities and design
  - Students served
  - Value created in school community
  - Alignment with Greenwich Alliance's grant focus on (1) fostering educational success for under-resourced students and (2) providing innovative programs and enrichment opportunities that elevate achievement for all students?
- Alignment with the [Vision of the Graduate and Strategic Plan](#) as set forth by the Greenwich Public Schools

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11. Describe the timeline of activities the program will follow. Please include \*
- Project events and activities
  - Specific start, stop, and evaluation check points
  - Time for planning and training

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12. What impacts do you expect to see as a result of this program? Include impacts on students, teachers, and the overall school community in both the short and long term.

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**Program Description (Continuing)**

13. How many years has your program been funded by the Alliance? \*

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14. Please identify any changes and adjustments you plan to make to this year's program. Include the reason why these changes are being made and the expected results/impact.

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15. Please share 1-2 success stories or anecdotes that best represent your program and its impact.

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16. Please upload last year's application. \*

Files submitted:

## **Budget**

17. Please provide an itemized budget and upload it here. Consider ALL costs associated with the project, including but not limited to: personnel/staffing, materials, space, technology, transportation and travel, publicity and marketing, training/professional development.

Note: Greenwich Alliance does not pay for custodial fees associated with grant programs.

Files submitted:

18. Is there anything you would like to highlight or explain that may not be clear in your budget spreadsheet?

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19. Who will manage the budget? \*

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20. Are there any other non-monetary, critical needs required to fully execute this program that are not accounted for in your budget, such as additional volunteers?

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21. Does the amount of money you are requesting cover the entire cost of the program or will you require additional funding?

*Mark only one oval.*

The program will be fully funded by the Reaching Out Grant.

We will require funding beyond the Reaching Out Grant.

22. What adjustments will have to be made to your program if only partial funding were available from the Alliance? Would you ask another source for funding?

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### Publicity

Greenwich Alliance for Education depends on community support for its success and requires our grant recipients to acknowledge the Alliance as a funding partner.

23. How will you share your program's design, information, and successes within your school and the district community (e.g. present at faculty meeting, include in school newsletter, website write up, share with PTA, GPS Digest etc.)?

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24. Who will be responsible for the publicity of the program? \*

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25. Please sign and upload the [Publicity Agreement](#). \*

Files submitted:

## Partnership

26. How do you plan to collect, monitor, and analyze program data?

*-From whom will you be collecting data (students, teachers, parents, etc.)?*

*-What tools will you be using to collect data (e.g. surveys, interviews, tests, observations)?*

*-What types of data will you be collecting (e.g. academic outcomes, change in perceptions, anecdotes, photos)?*

*-At what time points will you be collecting this information?*

*-How will you use collected data to show impact and growth? (pre- and post-program surveys, exit tickets, academic growth, etc.)*

**IMPORTANT NOTE:** Grant recipients are required to have a meeting with Greenwich Alliance staff to discuss goals, outcomes, and data collection.

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27. We value the partnership we have with our grant recipients. Who will be the lead contact for on-going communication and data collection?

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TERMS AND CONDITIONS

28. A letter of agreement signed by the building principal must be submitted here indicating the school's willingness to cooperate in offering the program to students, either as part of the school day or before/after school.

Files submitted:

29. The [GPS Routing Document](#) must be completed and signed by all administrators involved in the approval path for any outside grants.

Please download, attain signature of Building Principal, and upload with signature  
The Greenwich Alliance will include your routing document when sending to GPS administration for approval.

**\*\* Please note this process is new this year\*\* ONLY THE BUILDING PRINCIPAL SIGNATURE is required to submit your grant proposal.**

Files submitted:

30. By checking the box below, you agree that if you are awarded a Reaching Out Grant by the Greenwich Alliance for Education, you will submit a midyear and a final report.

More detailed final report guidelines will be shared later in the grant cycle, but will include the following general areas: evaluation data, program highlights, budget reconciliation, reflections on how to improve the program, and program sustainability.

*Check all that apply.*

I agree

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