



To Do Before the Event

Locate/save email with login link. You will be emailed a link and a password to a Zoom meeting. You can join the meeting starting at 6:30 p.m. on the night of the event. Trivia will start at 7:00pm Sharp!

Choose a team captain. The captain is the person who types in your team's answers and submits the answer sheet. However, s/he can choose "Share Screen" in Zoom so the rest of the team can see the answer sheet.

What makes a good team captain? Someone who...

- *Is moderately tech savvy.* The captain will need to toggle between zoom and her browser in order to fill out the answer sheet. S/he will also need to know how to "Share Screen" on Zoom.
- *Has laptop or desktop computer.*
- *Has a stable internet connection.*
- *Stays for entire game.*
- *Uses Chrome, preferably.* A newer, updated browser is better. No Internet Explorer, sorry.
- *Spells and capitalizes accurately.* With computer scoring this year, we won't be able to give credit for "almost right" answers.

Suggested: think of a team name. We send you an email with your team number [and the login link], but you can still have a fun team name. There will be a prize for the Best Team Name. Past winners include "Alternative

Facts”, “O.A.G. (Olympic Athletes from Greenwich)”, “Fit To Be Tie-Dyed”, and “Contagion”. You’ll have a chance to enter your creative team name at the event.

Suggested: change your Zoom name before the event. For the event, you must change your screen name to [team number] [space] [first name]. The host will tell you how to do this as you are logging in and at the beginning of the event at 7 p.m., but you can also do it any time before. Change your Zoom name by hovering over your picture in Zoom. You’ll see a blue box with white dots in the upper right corner. Click on this box and select Rename.

You don’t need a Zoom account to play. But if you want to sign up for one before the event, it’s free. Go to zoom.us and follow instructions.

Check out the Online Silent Auction. The auction is already live – here is the [link to the catalog](#). Anyone – not just ticket holders -- can view the catalog and make bids. You need to sign up and vault a credit card to bid. You can input a maximum bid and have the auction software bid for you. The auction closes on March 4th at 8:45PM shortly before the Trivia Challenge ends.